



WILLESLEY PARK GOLF CLUB

Policy relating to the use of 'Ride-on Buggies' on the Golf Course at Willesley Park Golf Club

Introduction:

'Ride-on buggies' fall into two categories;

- 1 - Those owned, leased or hired out by Willesley Park Golf Club or its resident Golf Professional or agent) and,
- 2 - Those NOT owned, leased or hired out by Willesley Park Golf Club or its resident Golf Professional or agent.

The purpose of this document is to establish a standard for the safe operation of Ride-on buggies used on the course at Willesley Park Golf Club (WPGC), and to clarify safe routes to be taken around the golf course.

Willesley Park Golf Club do not guarantee to supply and are not responsible for supplying a Ride-on buggy or Golf Trolley for people to play the course. However, we will make every endeavour to allow the use of Ride-on buggies or Golf Trollies.

Those who are unable to play golf without the use of a ride-on Buggy (Category 2 users) will be allowed to use their ride on buggies whenever the golf course is open. If there is a situation of poor ground condition due to inclement weather, a sign will be displayed on the 1st Tee to indicate the "restricted route B" is in use. There may be times of improved conditions that this sign may be taken down during this period, and in this case the general rules of buggy usage (route A) will apply.

Qualifications:

Category 1 users;

- Aged 17 or over
- Not disqualified from driving by courts
- Fully conversant with the safe operation of a golf buggy

Category 2 users must have;

- Medical confirmation form demonstrating a genuine incapacity to play golf unless aided by the use of a ride-on buggy
- Insurance confirmation form
- Fully conversant with the safe operation of a golf buggy

In addition, ALL ride-on buggy users must complete;

- Ride-on buggy safety policy acknowledgement form

All Ride-on buggies must be operated in accordance with the requirements of the following documents;

- Ride-on Buggy Safety Policy

- Ride-on Buggy Safe Working Practice
- Ride-on Buggy Safety Policy Acknowledgement Form

Use of any category 2 ride-on buggy will not be allowed unless authorised by the Club.

In order that these conditions can in practice be met, the Club Secretary or their approved nominee must whenever possible be given prior notice of a requirement by a member, visitor or guest to use a Ride-on buggy mentioned in Category 2 above. The Club reserves the right to refuse permission if some or all of the conditions stipulated are not complied with. The Club also reserves the right to withdraw authorisation if the medical condition or disability necessitating the use of a Ride-on buggy ceases, or, the conditions for its use are not fully complied with.

Course Condition

Willesley Park Golf Club will make every effort to manage suitable, safe routes for Ride-on buggies that prevent course damage. Willesley Park Golf Club reserve the right to enforce either Buggy route A or buggy route B on any given day. This will be governed by ground conditions. This decision will come from the Head Greenkeeper, their staff or the Chair of Greens. Please refer to the back of this document for an outline of both buggy route A and B.

From time to time the Club staff may determine that the state of the course or the weather, is such that safety on, or the condition of, the course may be unacceptably compromised if any Ride-on buggy is used. This might apply to the whole, or just part of the course

If the course is open for play but closed to Ride-on buggies or Trolleys, category 2 users will still be able to use the course using either a Ride-on buggies or, if they wish a Golf Trolley, who are rightly claiming disabled status under section 6 of The Equality Act 2010. However, should specific areas create a safety risky to Ride-on buggies or Trolley users then no such vehicles will be permitted to use that area.

Use in Competitions:

Ride-on buggies may be banned from some competitions at the discretion of the competition committee, however those suffering from a disability may still use a Ride-on buggy during such competitions.

*This policy should be read in conjunction with the following WPGC documents;

Ride-on Buggy Safety Policy

The Club has a duty of care to all users of the golf course. The topography of certain areas of the course is such that caution and prudence must be shown by the Ride-on buggy users. It is also necessary for the Club to provide adequately safe means of access for all golfers including those given permission to use Ride-on buggies. Moreover, the Club has to ensure the safety of golfers who do not wish to use Ride-on buggies but who might be at risk from a mechanically defective Ride-on buggy or its careless use. This duty of care also applies to members of the public using the various rights of way. To assist the safe employment of personal Ride-on buggies all potential users (members, visitors and guests) shall comply with the following conditions:

1. Ride-on buggies on Willesley Park Golf Club property are only for the use of members, visitors, guests and staff.
2. Ride-on buggies must be operated with the upmost courtesy, care and consideration for the safety and convenience of pedestrians. Pedestrians must be afforded the right-of-way at all times.
3. The signs and instructions employed on the course to warn Ride-on buggy users of potential danger areas or, areas forbidden to Ride-on buggies because of concerns about danger or, the potential to cause unacceptable wear and tear to the course, must be followed at all times.
4. Ride-on buggies must be operated and parked in such a manner that they do not impede or interfere with normal pedestrian or vehicular flow on roadways, ramps or pavements.
5. Ride-on buggy operators will be responsible for the security of ignition keys for the period that the buggy is on the property owned by the Club.
6. Willesley Park Golf Club have no responsibility for ensuring the safe operation of Ride-on buggies on or beyond the confines of the course and the club car-parks other than those operated by their servants or agents. The Club will accept no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a Ride-on buggy by their servants or agents.
7. No Ride-on buggy should be operated at a speed which is unsafe for the conditions or circumstances.
8. Ride-on buggies shall be used only between dawn and dusk.
9. Ride-on buggies must be operated in compliance with the common` rules of the road` regardless of whether Ride-on buggies are operated on pavements or roadways.
10. Operators must stop the Ride-on buggy at blind intersections and proceed with caution.
11. Ride-on buggies must not be operated by anyone who is for any reason unfit to so do.
12. The Club Secretary, Course Manager, resident Golf Professional or their nominee have the authority to immediately prohibit any individual from using or being carried on a Ride-on buggy. Appeals against any prohibition can be made to the Board of Directors.

Ride-on buggy Safe Working Practice

- Ride-on buggies must not be operated by anyone who is for any reason unfit to so do, including under the influence of alcohol or drugs or under the age of 17 years
- (unless medically exempt).
- Only appropriately insured people should operate the Ride-on buggy on the golf course.

BEFORE USE:

- All Ride-on buggy operators must sign a Safety Policy Acknowledgement form before they are allowed to use a Ride-on buggy. (attached to this document)
- If necessary ensure they have submitted a current medical document confirming condition and acknowledgement. (attached to this document)
- If necessary ensure you have relevant public liability insurance associated with Ride-on buggy ownership and completed the relevant Insurance Declaration (attached to this document)

DURING USE:

- Ride-on buggies shall only be used for the number of occupants it was designed to carry and only by people who are authorised to use one.
- Do not move off until the occupants are seated.
- Always remain seated and hold on while the vehicle is in motion.
- Hands, feet and head must be kept inside the buggy at all times while it is in motion.
- Ride-on buggies must not be driven in prohibited areas.
- Avoid unnecessary use e.g. driving up and down excessively when looking for golf balls
- The vehicle should not be used on, or within 5 metres of tees, greens, aprons, surrounds or the slopes leading up to them.
- The vehicle should not be used within 2 metres of any bunkers, ditches or slopes leading to them except when using the designated bridges.
- Check the area behind the vehicle before reversing.
- Set the parking brake before leaving the vehicle.
- Always consider the terrain, existing vehicular and pedestrian traffic conditions as well as environmental factors that may affect your ability to operate the vehicle safely.
- Drive the vehicle only as fast as the terrain and safety considerations allow.
- To avoid tipping over, drive the buggy straight up and down slopes.
- Slow down before corners and execute turns at reduced speeds.
- Avoid sudden stops or changes of direction that may result in loss of control or damage to both the course and buggy.
- Be extra careful when the course is wet and muddy.

AFTER USE:

- When the vehicle is left unattended, engage the parking brake, ensure the ignition is switched off and remove the key.



WILLESLEY PARK GOLF CLUB

Ride-on Buggy Safety Policy Acknowledgement Form (Issue 10th November 2018)

All golfers must complete this form prior to operating a Ride-on Buggy

Any person who operates a Ride-on buggy on Willesley Park Golf Club premises is deemed, by so doing, to have the knowledge, training and skill to safely operate the vehicle and shall be fully accountable for their actions and consequences thereof. The safe operation of Ride-on buggies requires conscientious application and adherence to the minimum standard of care prescribed by this policy.

Name of User: _____

Signature: _____

Address: _____

By signing above I acknowledge that:

- I have read Willesley Park Golf Club Ride-on buggy Safe Working Practice.
- I understand the terms and conditions of Willesley Park Golf Club Ride-on buggy Safety Policy.
- I have been given the opportunity to ask questions related to this Policy.
- I am aware of the areas where I am unable to take a Ride-on buggy.
- I will ensure that the Ride-on buggy operated in accordance with the appropriate Willesley Park Golf Club policies.
- I agree to indemnify Willesley Park Golf Club against all claims costs and demands made against Willesley Park Golf Club arising out of or in connection with the use of the Ride-on buggy.
- I possess and have produced a copy of certified evidence that I have a disability within the meaning of Section 6 of the Equality Act 2010 which disables me from playing golf without the use of a Ride-on buggy ***Delete if not applicable.**
- I have lodged with the Club Secretary a copy of my valid insurance policy to cover liability for risks to third parties. ***Delete if not applicable.**

Users of Ride-on buggies do so at their own risk. Willesley Park Golf Club will not accept any liability for any loss or damage to a Ride-on buggy or any other property arising from the negligence of the club or any of its servants or agents.



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Insurance Declaration (Issue 10th November 2018)

To be completed by people who use a Ride-on buggy which is not supplied by Willesley Park Golf Club, its Resident Golf Professional or agent.

Name of Insurance Company: _____

Policy Holders Name: _____

Certificate No. _____

Start Date: _____ **Expiry Date:** _____

Signature of Club Secretary _____ **Date:** _____

Checklist for users of Ride-on Buggies:



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Ride-on buggy Medical Declaration (Issue 10th November 2018)

MEDICAL FORM TO BE COMPLETED BY THE APPLICANT'S DOCTOR:

(All costs associated with obtaining this certificate are the responsibility of the applicant)

I, Dr _____

Of _____

Certify that I have examined _____

Of _____

I am of the opinion that he/she has a disability within the meaning of Section 6 of the Equality Act 2010 or any statutory modification thereof and is unable to play or has undue difficulty in playing golf without the use of a Ride-on buggy

Signed: _____

Dated: _____